



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		GUSHKARA MAHAVIDYALAYA
Name of the head of the Institution		Dr. Swapan Kumar Pan
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03452255105
Mobile no.		9474489962
Registered Email		guskaramahavidyalaya@gmail.com
Alternate Email		office@guskaramahavidyalaya.ac.in
Address		P.O. Guskara, Dist. Purba Bardhaman
City/Town		Guskara
State/UT		West Bengal
Pincode		713128
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Prof. Taraknath Datta
Phone no/Alternate Phone no.	03452255105
Mobile no.	9474918503
Registered Email	guskaramahavidyalaya@gmail.com
Alternate Email	taraknathdatta58@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://guskaramahavidyalaya.org/iqac.php
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://guskaramahavidyalaya.org/academic_calendar.php

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	A	3.04	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC

12-Dec-2007

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Introduction of Nutrition Hons.	11-Jul-2016 1	10

Introduction of Music Gen. course Course	11-Jul-2016 1	10
Smart class room	09-Feb-2017 1	28
ICT facility enhancement	19-May-2017 1	12
Organizing Seminar on Women Empowerment and Selfhelp Group	20-Jun-2017 1	51

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines: Yes

Upload latest notification of formation of IQAC [View Link](#)

10. Number of IQAC meetings held during the year : 4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website **Yes**

Upload the minutes of meeting and action taken report [View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Preparation of CAS proposals of Teachers
- Monitoring. Assessing and Coordinating regular academic and administrative plans and policies
- Steps taken to hold special classes

- Renovation of Infrastructure

- Maintenance of an atmosphere of cooperation and collaboration of all levels

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Preparation of academic calendar	Done in consultation with Teachers Council and Academic Sub Committee
Special Classes	Special and Remedial classes are held as per need of the students
Students feedback analysis	Regular feedbacks from students are taken and analysis for taking corrective action
Office Upgradation	Online Admission, Use of KOHA software in the Library
Use of Virtual Classroom	All Departments are encouraged to use the room by allotting classes in the routine
PPT presentation	This practice strengthened students to simplify intricate concepts.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	27-May-2023

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

23-Mar-2017

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Keeping in mind the recommendations of the NAAC Peer Team the College has initiated the process of developing a feedback mechanism so that all the stakeholders could express their concerns and the institution could act on it. However, structured feedback could only be received from the students and faculty members. The need for a feedback system from all the stakeholders was recognised and an initiative was undertaken to develop an inter-connected mechanism where feedbacks from all the designated groups could be available in a single platform (preferably online). Once the feedbacks of the students and faculty members were collected the College administration delegated its analysis to a sub-committee formed for this express purpose. They were given a fortnight to analyse the data and come up with recommendations so that meaningful action could be undertaken. Our College is located in a semi-urban locale, with most of the students coming from agricultural families. This has meant that our institution provides an outlet for the students to the outside world. Feedback from the students highlights this tendency where most of them reflect the opinion that they would like to escape the toils associated with the agrarian sector. Appearing for competitive examinations seems to be the aim of many of the students. They are also cognizant of the fact that the College provides them an opportunity to enhance their communication skills, a must for entry into the business world, which seems to be the aim of many. It also seems that many of the girl students enroll in the College to get away from the constant supervision that they have to endure whilst living in their homes or villages. Many see it as an arena where they can show their creative talents without judgment of social elders. The faculty tries to assume the role of motivators in this exercise. There is a constant demand on the faculty's side for developing infrastructure so that the primary aim of curriculum presentation can become an enhanced experience. The College recognises this demand by trying to increase allocation of resources for development of ICT. Computers, printers, projectors are procured and the necessity of a quantum growth in allocation is recognised. The faculty members are, moreover, encouraged to attend academic seminars and workshops to get in sync with the constant developments in their respective disciplines. They are also egged on to attend faculty development programmes to enhance their capabilities regarding the delivery of the curricula.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Music General	02/06/2016
BSc	Nutrition Hons.	02/06/2016
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoology Honours Field survey of Kaziranga National Park	37
BSc	Nil	Nil
BA	Nil	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The affiliating university designs and develops the curriculum giving sufficient scope for academic flexibility with inter-disciplinary approach. As an affiliated and constituent body of the University of Burdwan, the college is entrusted with the responsibility of implementing the curriculum. For proper implementation, the college constitutes various committees and among them is an academic sub-committee which prepares the academic calendar well before the commencement of the new session. A routine sub-committee is also constituted comprising the members from each of the streams to prepare a central routine keeping in mind the number of working days and the availability of classrooms. Following the well organized central routine each department of the college prepares their departmental routine. In the class routine, theoretical, tutorial and practical classes are properly organized in order to give students enough scope for creative thinking and profitable learning within the framework

of their syllabi. An inter-disciplinary approach is also taken where the faculty members from one department take classes for other departments in specialized topics of the syllabi. Each department regularly organizes departmental meetings to break up the syllabi in several units/modules and distributes them on the basis of faculty specialization. For better effective implementation of the syllabi, the use of virtual class, specific field visits/ study tours, seminars, talks, creative activities like poetry reading, drama enactment, and movie screening among other activities are continuously organized. The availability of study materials are ensured by having a well-stock central library and departmental libraries. Also various journals, notes for Arts, Sciences and Commerce faculties are catered by the faculty members to the students so that they can grasp the contents of the syllabi and prepare themselves for final assessments. The department also ensures completion of the syllabi so that the students get adequate time for final examination. Further, the college maintains a healthy and friendly environment for the students to learn, read and enquire about information and desire for knowledge. Interactive sessions with the guardians of the students are organized for motivating the students towards actively participating in the academic activities of the college. In addition to the regular classes, the college facilitates regular tutorial classes by the subject experts to support the demanding students/ slow learners for their first-hand knowledge of tackling difficult situations in the examination and for further academic endeavors. Apart from the tutorial classes, remedial classes are also offered to deliver the curriculum effectively to the needy and weaker students coming from rural areas of the college surrounding and to those belonging to the backward communities in the society. Class tests and annual final examinations are conducted regularly as per the university schedule. Students are required to qualify the annual preparatory examination in order to be eligible for the final examination. The college maintains the documentation of attendance, marks, examination records etc. for better functioning and also sets up a feedback mechanism from the students on different criteria at the end of of each session and is analyzed and and actions are taken for further development.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Chemistry(Hons)	31	289	8
BSc	Mathematics(Hons)	37	364	25
BA	Bengali(Hons)	73	1974	63
BA	English(Hons)	73	952	65
BA	History(Hons)	73	466	53
BA	Political Science (Hons)	59	274	23
BA	Philosophy(Hons)	73	1135	39
BA	Sanskrit(Hons)	73	1124	48
BA	Geography(Hons)	31	589	22

BSc	Physics(Hons)	33	354	17
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	3952	0	33	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
33	12	5	4	1	0

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Gushkara Mahavidyalaya traditionally follow an age old mentoring system which is modified time to time with the introduction of new syllabus, course structure and student pattern. When students are admitted for the first time in the Mahavidyalaya they are suitable guided in pursuing proper course of study. Based on their marks obtained in Higher Secondary/ equivalent examination students and their guardians are also advised for selecting proper Honours and Pass subjects. In this respect well structured college prospectus help them a lot. Students are then asked to follow college calender (which contains holiday list also) to know the time frame of various activities in the Mahavidyalaya. College prospectus helps them to know various services offered by the college. Gushkara Mahavidyalaya is situated in an area which is predominantly Scheduled Caste, Scheduled Tribe, Jangalmahal area of Purba Bardhaman. Again a size and section of the students are first generation learners. Parents/Guardian of most of the students are involved with agriculture and their economic conditions are very poor. Most of the students are totally dependent on various Government and private scholarships offered to them. More than half of the students are girl students. a sizeable section of the students belong to minority community. Keeping this background in mind a number of methods are used for mentoring the students and the institution is trying its best for the overall development of the students. Departments of Gushkara Mahavidyalaya held regular tutorial classes. Remedial classes are also held in the Mahavidyalaya. The counselling cell of the institution is very active. Awareness workshops are regularly held in the college. This college is a ragging free college. Programmes like Nabin Baran, Farewell, Basanta Utsab, Teachers day celebration etc are regularly held in the college and in a number of programmes students themselves conduct such programmes which are likely to enhance their speaking and presentation skills. The teachers and students of this institution regularly participate in Youth Parliament programmes held in leading colleges and get regular prizes. Field based subjects like Geography, Physical Education and lab based subjects like Chemistry, Botany, Zoology organize regular field study and tour to integrate theoretical classroom knowledge with practical and real life experience gathered in the field. Sometimes teachers of many departments deal with even purely personal problems which are correlated to academic pursuits with compassion and sympathy. In every year some students are financially helped by the teachers in times of academic need. Arranging Guardians meetings at regular intervals work as a forum for interaction between the institution and the guardians. No formed mentor-mentee relationship is a priority in this institution. And therefore individual teachers are yet to be formally assigned with a group of students to be looked after. But the Institution will formalise the programme shortly. It is also to be mentioned here teachers of most of the Departments usually provide assistance to passouts pursuing post graduate studies. This has been a more or less a regular phenomena for years.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3952	33	1:120

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
46	35	11	7	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Dr. Swapan Kumar Pan	Principal	SIKSHA RATNA from Government of West Bengal
2016	Dr. Shyamashree Rajguru	Assistant Professor	Ph.D awarded from Visva Bharati
2017	Dr. Mita Roy	Assistant Professor	Ph.D awarded from North Bengal University
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BAH	Year	30/03/2017	19/06/2017
BSc	BSH	Year	21/04/2017	19/06/2017
BCom	BCH	Year	21/04/2017	19/06/2017
BA	BAP	Year	31/03/2017	29/08/2017
BSc	BSP	Year	21/04/2017	29/08/2017
BCom	BCP	Year	21/04/2017	29/08/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation includes both scholastic as well as co-scholastic aspects of pupils growth. While scholastic aspects cover curricular areas or subject specific areas, co-scholastic aspects consist of life skills, co-curricular activities, attitudes and values. Departments having theoretical subjects and practical/projects follow different internal evaluation systems. At the beginning of the session teachers of all Departments provide an explain the content of the syllabus to the students. Teachers are encouraged by the IQAC to ask the students questions from the previous days lecture in general

before introducing a new topic in the class. When a topic is covered fully students are given specific assignments relating to their completed topic. All departments conducts internal assessments/class test regularly to assesses the progress of the students. The students are shown evaluated answer scripts and their wrong answers are pointed out. Some of the Departments show contemporary and classic cinemas occasionally as a part of their teaching process. Guardian calls is a regular feature of this institution. Some departments held classes in the smart room where audio visual and power point presentation are made.

Students are also encouraged to take part in power point presentation. Preparation of project report on a particular topic and viva-voce on that is another method practiced in the institution. Various lab based and other departments regularly give projects to be prepared by the students. It is to be mentioned here that departments and subjects having compulsory project in their curricula, project progress presentation are conducted for continuously monitoring the performance of the students. Students are requested to consult the guide/supervisor teacher to interact and inform the state of progress of the project work. During the project progress presentation the evaluation of course outcomes is carried out by considering criteria like literature review, problem identification and definition, appropriate use of modern tools, impact on social issues, overall execution of project, problem solution and result validation etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The university of Burdwan prepared academic calender and circulate the same to the affiliated colleges. Gushkara Mahavidyalaya being a affiliated college of Burdwan University follows the same calender for proper guidance. But in every academic session (July to June) Gushkara Mahavidyalaya prepares its own calender following parents Universitys guidelines and suitably modifying the same giving proper weightage to local conditions. These academic calender including holiday list is uploaded in the college website. Internal examination is generally held on the basis of the tentative time schedule mentioned in the academic calender. Local events, festivals etc are also given due importance in the institution own calender. These include various college centric programme like foundation day celebration, annual sports, freshers welcome ceremony, annual cultural programme, local Pous Mela Parban, local Ratanti Kali Puja etc. In a nut shell, the institution try to blend comprehensive academic programme send by the parent University with its own calender that covers various activities of the institution along with routine academic exercise. Before finalising the calender it is ensured that adequate number of teaching days are available.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	190000	0
Minor Projects	730	UGC	130000	0
Minor Projects	730	UGC	205000	20960
Minor Projects	730	UGC	265000	207500

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if
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			any)
International	ZOOLOGY	4	4.53
International	PHYSICS	1	0
National	BENGALI	2	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ENGLISH	2
PHILOSOPHY	2
BENGALI	5
POLITICAL SCIENCE	3
ECONOMICS	2
PHYSICS	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Trophic relationships and ecosystem functioning of Bakreswar Reservoir, India	Dr. Nabyendu Rakshit	Ecological Informatics	2016	55	Systems Ecology Ecological Modelling Laboratory, Department of Zoology, Visva-Bharati University	25
Spatial pattern analysis of zooplankton community of Bakreswar reservoir, India	Dr. Nabyendu Rakshit	Energy, Ecology Environment	2017	16	Systems Ecology Ecological Modelling Laboratory, Department of Zoology, Visva-Bharati University	5
Comparative study of food webs from two	Dr. Nabyendu Rakshit	Ecological Modelling	2017	156	Systems Ecology Ecological Modelling Laboratory	33

different time periods of Hooghly Matla estuarine system, India through network analysis					Department of Zoology, Visva-Bharati University	
Indicators and assessment of ecosystem health of Bakreswar reservoir, India: An approach through network analysis	Dr. Nabyendu Rakshit	Ecological Indicators	2017	6.263	Systems Ecology Ecological Modelling Laboratory, Department of Zoology, Visva-Bharati University	36
Kabi Nabakrishna Bhattacharya o tar sishu sahitya	Dr. Mita Roy	Lalpori Nilpori	2017	0	Gushkara Mahavidyalaya, Gushkara, West Bengal, India	0
Santoshkumar Ghosherga lpopathokerr upolabdh	Dr. Yadabesh Acharya	Sahitya chinta	2016	0	Gushkara Mahavidyalaya, Gushkara, West Bengal, India	0
Optical generation of tunable mm wave / sub mm wave signals using and overdriven Mach-Zehnder light intensity modulator and a semiconductor amplifier	Dr. Madhumita Bhattacharya	International Journal of Environmental Science and Technology (IJEST)	2017	0	Gushkara Mahavidyalaya, Gushkara, West Bengal, India	0

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Trophic relationships and ecosystem functioning of Bakreswar Reservoir, India	Dr. Nabyendu Rakshit	Ecological Informatics	2016	6	25	Systems Ecology Ecological Modelling Laboratory , Department of Zoology, Visva-Bharati University
Spatial pattern analysis of zooplankton community of Bakreswar reservoir, India	Dr. Nabyendu Rakshit	Energy, Ecology Environment	2017	6	5	Systems Ecology Ecological Modelling Laboratory , Department of Zoology, Visva-Bharati University
Comparative study of food webs from two different time periods of Hooghly Matla estuarine system, India through network analysis	Dr. Nabyendu Rakshit	Ecological Modelling	2017	6	33	Systems Ecology Ecological Modelling Laboratory , Department of Zoology, Visva-Bharati University
Indicators and assessment of ecosystem health of Bakreswar reservoir,	Dr. Nabyendu Rakshit	Ecological Indicators	2017	6	36	Systems Ecology Ecological Modelling Laboratory , Department of Zoology, V

India: An approach through network analysis						isva-Bharati University
Kabi Nabakrishna Bhattacharya o tar sishu sahitya	Dr. Mita Roy	Lalpori Nilpori	2017	0	0	Gushkara Mahavidyalaya, Gushkara, West Bengal, India
Santoshkumar ghosher galpopathokerr upolabdh	Dr. Yadabesh Acharya	Sahitya chinta	2016	0	0	Gushkara Mahavidyalaya, Gushkara, West Bengal, India
Optical generation of tunable mm wave / sub mm wave signals using and overdriven Mach-Zehnder light intensity modulator and a semiconductor amplifier	Dr. Madhumita Bhattacharya	International Journal of Environmental Science and Technology (IJEST)	2017	0	0	Gushkara Mahavidyalaya, Gushkara, West Bengal, India
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	1	1	2
Presented papers	3	18	2	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Netaji Birthday Celebration(23.01.20	Guskara Mahavidyalaya NCC	11	54

16)	Department		
Pulse Polio Programme	By a club	7	45
RepublicDay celebration	Guskara Mahavidyalaya NCC Department	15	65
Swachhabharat Abhijan	Guskara Mahavidyalaya NCC Department	3	40
CATC-!V(CAMP)	Panagrah	1	14
CATC-X,IGC,TSC(Girls)	Kalyani	0	2
Tree Planation	Guskara Mahavidyalaya NCC Department	5	45
Illicti Traffing	Guskara Mahavidyalaya NCC Department	3	30
Swachhabharat Abhijan	50 Bengal BN NCC Bolpur	1	20
RCTC	National Level NCC Unit1	0	3
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant
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		industry /research lab with contact details			
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
9.6	27.33

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	15.11	2016

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	9123	1787141	79	18676	9202	1805817
Reference Books	23961	5352249	168	34022	24129	5386271
Journals	7	11900	0	9700	7	21600
e-Books	199500	5000	0	5750	199500	10750
e-Journals	6000	5000	0	5750	6000	10750
Library Automation	1	10000	0	0	1	10000
CD & Video	27	0	0	0	27	0
Others(s pecify)	13	3373	1	10364	14	13737
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	60	23	13	0	0	9	18	2	10
Added	10	2	0	0	0	2	6	2	0
Total	70	25	13	0	0	11	24	4	10

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

120 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

31	30.28	40	39.96
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4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our college always tries its best to provide better physical and support facilities to students and staff members. Towards the beginning of every financial year requisitions are invited from IQAC, different laboratory-based academic departments, games and sports department, library, computer subcommittee and asset management subcommittee. Departmental meetings are held in the respective department and they make a judicious requisition list considering the present and upcoming university curricula, faculty development issues, students' demand, feedback from outgoing students, suggestions from various renowned visitors coming in the college time to time like NAAC peer team, university inspection team, central and state government representatives etc. Requisitions from various departments and corners are submitted to college authority. Then in consultation and through discussion with IQAC, academic subcommittee and finance subcommittee a consolidated budget is formed under the active leadership of Principal considering the college fund position and funds obtained from other funding agencies like UGC and state governments particularly. Then following the standard purchase procedures equipments of different laboratories, computers, books and journals, major sports goods, drinking water machines etc are procured. The purchased products after proper installation are recorded in respective departments and centrally in college office also. Building subcommittee submitted their proposals for maintenance of present physical infrastructure and necessary upgradation of the present ones, all are implemented with proper and regular supervision of professional engineers and experienced internal staff members of the college. Members of computer subcommittee and asset management subcommittee are promised to arrange the maintenance of computers, generator(s), drinking water machines, plumbing works etc. Meetings of library subcommittee are held at regular intervals for maintenance and better upliftments to provide various facilities to the students and the faculty members of the college, for these purpose advices of librarians, resource persons and technicians of our affiliating university are also entertained. For installation and maintenance of IT infrastructure, our Mahavidyalaya engages the concerned experienced staff members as well as the outside competent agencies as and when required. Honours students are encouraged to deliver short seminar lectures through PowerPoint presentations using LCD projectors. In some cases students are allowed to internet browsing for academic reasons under guidance of the teachers of the respective departments. Sports complex and MultiGym are maintained by physical education department. A full time electrician cum caretaker is employed for maintaining and servicing different electrical connection and operating generators when there is power cut off. Two full time sweepers and two temporary casual sweepers are engaged for cleaning of campus. A casual gardener is appointed for weeding, planting pruning and watering as well as the general maintenance of the gardens and greenery of our beloved campus.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Full free Half free	334	184110

Financial Support from Other Sources			
a) National	Kanyashree	574	14326000
b) International	nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	NA	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	4	60

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	1	B.A	Bengali	Kalyani University	M.LI.Sc
2016	1	B.A	Bengali	Kazi Nazrul university	M.A
2016	2	B.A	Physical Education	Kalyani University	B.P.Ed

2016	1	B.A	Physical Education	Kalyani University	M.P.Ed
2016	1	B.A	Pol. Science	Calcutta University	M.A
2016	1	B.A	Geography	RABINDRA BHARATI KOLKATA	M.A
2016	5	B.A	Geography	THE UNIVERSITY OF BURDWAN THE UNIVERSITY OF BURDWAN THE UNIVERSITY OF BURDWAN THE UNIVERSITY OF BURDWAN THE UNIVERSITY OF BURDWAN THE UNIVERSITY OF BURDWAN	B.Ed
2016	1	B.A	History	Visva Bharati	M.A
2016	3	B.A	History	THE UNIVERSITY OF BURDWAN THE UNIVERSITY OF BURDWAN THE UNIVERSITY OF BURDWAN THE UNIVERSITY OF BURDWAN THE UNIVERSITY OF BURDWAN THE UNIVERSITY OF BURDWAN	M.A
2016	5	B.A	Bengali	THE UNIVERSITY OF BURDWAN THE UNIVERSITY OF BURDWAN THE UNIVERSITY OF BURDWAN THE UNIVERSITY OF BURDWAN THE UNIVERSITY OF BURDWAN THE UNIVERSITY OF BURDWAN	M.A

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports (Institute)	Institution	190
Yoga Day	Institution	100
Intercollege Athletic Meet	Institution	17
Intercollege Cricket	Institution	16
Intercollege Football	Institution	18
Shot-Put	Institution	1
Discuss	Institution	1
400 Mtr Sprint	Institution	1
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council is a dynamic and vibrant group that actively works towards enhancing the college experience for students. Their dedication and passion shine through as they organize captivating events, address student concerns, and propose innovative initiatives. Serving as a vital link between students and the college administration, the council effectively communicates student feedback and suggestions. By representing the student body with enthusiasm, they ensure that the administration remains attuned to the needs and aspirations of the students they serve. In addition, the support and involvement of students are invaluable. Whether its during the exciting Saraswati Puja, annual sports and cultural events, or various committees, students lend a helping hand and contribute greatly to the success of these endeavors. Their active participation in sports meetings and admission discussions keeps them informed about important matters. Truly, college students are the heart and soul of every event, without whom it would never be complete.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institute practices decentralization and participative management. All the decisions related to college infrastructure development, introduction of new courses, budget allocation to various activities of the college are taken in a democratic way through participative management system in which the teaching, non-teaching staff, students alumnus contribute. # Before implementation of any important measure the Principal discusses it with the different stake holders in meetings, and thereafter funds are mobilized and decisions are taken. All important decisions are taken after frequent consultation with the College Governing Body and the stake holders. The administrative section has been decentralized. Various sections of the administration work smoothly due to decentralization of work. It facilitates students in performing various transactions and interactions with the officials with ease. The teaching-learning system also enjoy the benefit of decentralized administrative system, where different persons are in charge of different teaching related activities and support system. ? Different Committees and sub-committees have been formed for the smooth functioning of academic and administrative works of the institution. The committees prepare participatory action plans, implement them and do review the implemented actions at reasonable interval under the leadership of the Convener. The committees look after the growth and development of the institution, increase facilities for the students, and above all steady development of the learning-learning process and creating better environment for it. Various committees and sub committees are Academic, Admission, MIS, Discipline Sub-Committee etc. • All the departmental committees, in the academic section, spearheaded by the most senior teacher or Coordinators of Departments have the freedom to plan and implement different strategies to promote quality education to the students, their skill development. • To create opportunities for collective thinking and decision making over large number of issues, staff meetings are held at regular intervals. Faculty members and also the administrative officials contribute in a big way to internalize quality policy due to openness in working at all levels and free access to the Principal. The teachers interact with parents as and when necessary either in face-to-face or over phone, Principal follows up with parents of defaulters in attendance, interact with parents of meritorious as well as backward students. Parents have easy access to the Principal and they can meet him at any time during office hours. Regular interaction with the representative of the student council is a practice of the administration and the teachers in this college. It helps to understand the students' psychology, aspiration and problems in a better way. In formulating various policies to improve the quality of academic and administrative affairs, development of the college, opinion of the students is given due weightage. All these has paved the way to a good governance and smooth sailing of the college. The open window

system practiced by the institution has helped in the development of the institution, as opinions from knowledgeable persons are taken into consideration while planning.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>? Curriculum Development- ? Participation of teachers in workshops offering healthy suggestions for updating curricula of UG and PG. ? Involving Students in Project works and group discussions. ? Holding academic excursions beyond curricula. ? Continuous Internal Assessment UG and PG ? Introduction of CBCS Pattern</p>
Teaching and Learning	<p>? Teaching and Learning: ? Regular use of ICT in classrooms have make learning easy for the students. ? Audio-visual presentation in the classroom has created interests among the students about the subjects. Conventional method of teaching is also in practice. ? Field surveys and field trips are carried by some departments not only to fulfil the course of action prescribed in the syllabus, but also to make students learn from the real-life situation. Teachers make the students visit various monuments, structures, institution to generate interest among them. ? Traditional and modern equipment are used by the teachers to make teaching-learning more effective. ? Film related to the subject are also shown after class hours to create interest. ? Group discussion and quiz contests are being conducted among the students not only to evaluate the teaching outcome but also to make students enthusiast in learning. ? Invited lectures in the classroom are conducted to make students and also the faculty learn about various developments in the subjects.</p>
Examination and Evaluation	<p>? All year-round evaluation through class tests, tutorials, student seminars/presentations keep the students in touch with their subject. ? It also enhances and helps students grow in confidence for University examinations. ? Students are given assignments to develop creativity among</p>

them and to judge their skills in writing, presentation, use of data and information. ? Internal examination with short questions and multiple-choice questions and long questions. ? End Semester Examination is a regular practice. ? Students are made aware of their mistakes after evaluation. ? Suggestions for betterment are also given to them

Research and Development

? The Research Cell holds regular meetings and programmes to broaden the academic perspectives through presentations of research conducted by faculty. Several Research Cell presentations were made during the year. Faculty members make presentations at various seminars within and outside college and are encouraged to continue with further research. Some research has been published in books and journals. ? Circulation of Guidelines of different funding agencies ? IQAC motivating teachers for undertaking research projects. ? Departmental initiative for major/minor research projects ? Adjustments are made in the faculty timetable to facilitate research. ? Post DOC Research inspired by College Authority and IQAC

Library, ICT and Physical Infrastructure / Instrumentation

? At present total number of books amounts to 33331(Text Books-9202Reference Books-24129) New books purchased -NIL ? A separate journal sections(Journals-07) ? Library of the college is fully computerised ? Reading room facility available for all ? Departmental Libraries exist ? Some departments have created digital library where students have access. ? e-books and e-journals are accessed through INFLIBNET- N-LIST consortium.

Human Resource Management

? Teaching and Non-teaching Staff engaged in different developmental activities as per their competency in the respective fields ? Students involved in academic, cultural sports activities ? Strong Support of Alumni around the year and active involvement of our Staff and Students

Admission of Students

? Admission of students at undergraduate and postgraduate level has been conducted as per directives of the Government of West Bengal and regulations of the University of

Burdwan. ? An experienced admission committee supervises the admission process both at undergraduate and postgraduate level. ? Students' admission strictly on the basis of merit. ? Admission Information in the College Website ? Counselling Students for admission as per their merit, choice and opportunities. ? This year the admission procedure at undergraduate level was completely online. ? Centralized admission was followed for admission to PG courses in University as well as in affiliated colleges. ? Counselling was conducted by University on notified dates

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	<p>? Question papers for internal exams are submitted by the teachers in soft copy. ? Some teachers conduct examination through electronic mode ? Notices regarding examinations are posted on the college website and the social ? network platform. ? Information regarding University examinations and availability of the University results are informed to the students through website notices.</p>
Planning and Development	<p>? Steps are being taken towards implementation of e-governance in the functioning of the college. ? Financial transactions and Library works are managed digitally. Teachers' and students' data management have been, to a large extent, digitalized. ? Departments are operational with the help of internet connectivity. ? Office of the Principal, some Departments, different committees exchange and store academic and administrative data and information digitally. ? Exchange and submission of information and correspondence with the Governments both at state and centre, regulatory authorities like UGC and different funding agencies have become completely digitalized. ? Data pertaining to admissions with respect to total number of forms filled up, final enrolment figures help in identifying trends in admission, enabling the institution in future plans.</p>
Administration	<p>? The website displays notices before admission, examination, scholarship and other student related matters. ? Most</p>

of the Accounts documentation is digitally maintained and student information, likewise. ? Fees are remitted by students during admission through online transaction. ? Biometric attendance for the staff and teachers is in operation, ? Staff salaries are also maintained online. ? Students' database is collected and maintained digitally. ? Faculty related data is collected and digitally preserved by the college office. IQAC use those data for the All-India Survey of Higher Education (AISHE) and National Institute Ranking Framework (NIRF). ? All the departments and central library have internet connection with adequate number of computers for doing their regular assignments.

Finance and Accounts

? All fees: college, university examinations and add on courses, are remitted online. ? Staff salary notification, payment and generation of salary slips is done online. ? Finance Accounting during admission with bank is conducted online. ? Ledger records are maintained electronically through CAMS. ? Apart from e-billing and e-Pradhan, HRMS module of WBIFMS has been introduced for dealing the financial matters and salary of staff. ? Tax related procedures are executed and supervised digitally. ? Dealings with Central research and development funds are entirely done through PFMS portal of Govt. ? Wherever possible, administrative transactions are performed online.

Student Admission and Support

? All admissions are online. ? Application forms for admission are uploaded on the website. Selection of candidates is based on an index factor calculated by department faculty based on merit. ? Data required by the University is sent online based on the information drawn ? from the application forms. ? University fees are paid online ? In Central Library, book search, issue and return systems are fully computerized with the help of KOHA softwire. ? INFLIBNET NLIST program is used for Electronic Resource Package of e-journals.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	NA	NA	NA	Nil
2017	NA	NA	NA	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	NA	NA	Nil	Nil	Nil	Nil
2017	NA	NA	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	7	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, West Bengal Health Scheme, Cooperative of Gushkara Mahavidyalaya which is under Burdwan Central Cooperative Bank, Maternity leave, Medical leave, Child Care Leave, Concession for educational trips, Travelling grant during educational tour, Fee concession in Yoga Certificate Course, Canteen facility at subsidized rate.	GPF, West Bengal Health Scheme, Cooperative of Gushkara Mahavidyalaya which is under Burdwan Central Cooperative Bank, Maternity leave, Puja Bonus, Puja Advance, Loan facility, Concession for educational trips, Travelling grant during educational tour, Fee concession in Yoga Certificate Course, Canteen facility at subsidized rate.	Kanyasree of Govt. of West Bengal, S. R. Jindal Scholarship, Swami Vivekananda Merit Cum Means Scholarship Indira Gandhi Single Girl Child Scholarship, Fee concession in Yoga Certificate Course etc. Students Health Home of West Bengal for free treatment of the students. Student Aid Fund for financial help to needy students, half

and full free studentship to financially weak students, Concession for educational trips, Canteen facility at subsidized rate.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts Audits both internal external regularly at the end of every financial year to prepare financial statements which show income and expenditure such as staff salary, special fees, accounts, UGC and other grants, non-salary benefits. In accordance with the ordinance of the University and the Constitution of the College, the day-to-day finances are managed by the Bursar of the College in consultation with the Principal. The overall supervision of the finances of the College is done by the Bursar and the Accountant on a periodical basis. External Audit Financial audit of the College is done by the government agencies at regular intervals. Audit of committee-fund like NSS is also done in every financial year, by external agency. Reports of statutory audits was sent to the University and the UGC, following due procedures.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nil	Nil
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	The University of Burdwan	Yes	IQAC The Principal
Administrative	Yes	The University of Burdwan and Govt. of West Begal, Auditor General of Bengal	Nil	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Principal and faculty members meet the new entrants of the college in an orientation programme. The parents can meet the faculty and the principal anytime during the academic year. The parents interact with the faculty members at their respective departments to have discussions about their wards and the academic environment of the college as a whole. .

6.5.3 – Development programmes for support staff (at least three)

Health Insurance facility for non-teaching Staff. Provision of computers for some non-teaching staff and their training for use of computers.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Enhanced use of ICT by faculty in the teaching learning process ? Installation of Solar Power Plant ? Introduction of PG course in Bengali, Hons in Nutrition, Certificate Course in Yoga ? Construction of new academic building

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Womens Empowerment	07/09/2016	07/09/2016	42	25
Kanyashree Prkalpa (Funded by Govt. of W.B)	01/07/2016	30/06/2017	543	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Talk on the social relevance of environmental consciousness by Dr. S.K.Pan, Principal, Gushkara Mahavidyalaya on 09.08.2016 (College Foundation Day). 2. Cleaning campaign at college campus by NSS unit of our college (under Swachh Bharat Abhiyan) on 28.09.2016. 3. Tree plantation in college campus National A forestation programme (NAP) on 11.09.2016. 4. Cleaning campaign at Guskara Bustand (under Swachha Bharat Abhiyan) on 12.03.2017.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	10
Rest Rooms	No	10
Scribes for examination	No	10

Any other similar facility	No	33
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7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	12	12	06/11/2016	1	NSS	SOCIAL ISSUES	48
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Gushkara Mahavidyalaya: Handbook of Code of Conduct for Students	01/07/2016	The handbook is uploaded in the website as a part of the prospectus. It summarizes a desired code of conduct based on values such as discipline, honesty, environmental responsibility and gender equity.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2016	Nil	43
Republic Day	26/01/2017	Nil	41
International Mother Language Day	21/02/2017	Nil	42
Environment Day	05/06/2017	Nil	55
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<ul style="list-style-type: none"> • Tree plantation in campus. • Installation of garbage disposal system (waste bins) so as to create a clean campus. • Herbal gardening in campus. • Use of posters for creation of awareness among students regarding the need for water conservation, energy conservation and rejection of use of plastic. • Cleaning drives by teachers and students in campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>1. Title of the Practice Cultivating Empathy for the Underprivileged: An Annual Initiative by the Students and Alumni of Gushkara Mahavidyalaya</p> <p>2. Objectives of the Practice Through this practice our students learn to undertake socially relevant initiatives for the benefit of fellow citizens such as people who are differently abled or people who are homeless. The key objective of this practice is to enable our students to cultivate and express empathy for</p>

individuals and groups belonging to underprivileged sections of their immediate social environment. Based on humanitarian values and the basic principles of philanthropy, this practice will enable our students to become socially aware and responsible citizens by encouraging them to engage with contemporary social issues in a constructive manner.

3. The Context Our social milieu includes several sections or groups of people who are less privileged than others. They include, for instance, the differently abled people and the people belonging to economically backward segments. The recent pandemic has aggravated the harsh realities they have to deal with. The presence of homeless people is clearly visible in public places like railway station platforms. Despite their visible presence, ordinary individuals, engrossed in their daily activities, often fail to pay attention to the predicament and needs of these marginalized people. It is, however, ethically important for us to respond to problems like poverty, disability and disease. This ethical imperative based on the harsh realities of our social context has been foundational to the humanitarian initiative undertaken by our students. As young citizens, our students need to cultivate a sense of social responsibility and compassion for those who need help. They should learn to organize and participate in welfare activities that aim to improve the lives of impoverished and underprivileged people.

4. The Practice The students of our college enthusiastically organize a special annual charity event that focuses on helping the people who live on the margins of our society. It is organized and conducted primarily by student volunteers from the Department of English, Gushkara Mahavidyalaya. The initiative is funded by monetary contributions from the teachers, students and alumni belonging to various departments including the Department of English. On 25th of December, 2016 a group of student volunteers organized a Winter Donation Programme for the people, for whom the railway station floor is the bed and the sky is the roof. In early morning our student volunteers gathered at Gushkara railway station with all arrangements in order to serve the needy. There they distributed blankets. There is no better gift than providing warmth to the needy in winter. Moreover, they distributed chocolates and cakes among those children who live in the station surroundings and slums. Afterwards, they left Gushkara to reach their next destination at Bardhaman and continued the rest of the program there. At Bardhaman railway station they distributed cakes, biscuits and chocolates among children who live there. These children belong to impoverished homeless families who permanently live on the railway platforms. Needless to say, the gifts made them immensely happy. Because of poverty, some of these children are forced to beg or work. For them, empathy is a rare gift. Our students then visited a nearby slum where they again distributed cakes, biscuits and chocolates among children. Our students befriended the platform dwellers and spent the entire morning with them. Not surprisingly, the children immensely enjoyed their friendly presence. They absolutely loved the delicious cakes and chocolates they served. One of the central purposes of higher education in our country is to create ideal citizens by disseminating certain moral values including altruism. The annual philanthropic event organized by our students reflects and upholds those ethical values.

5. Evidence of Success The activities organized by our students at Gushkara and Bardhaman railway station and at the slum substantially contributed to the emotional well-being of the poor children. This is evidenced by the manner in which the children responded. Besides, these efforts have enriched our students morally. They have proved that they have the desire and the ability to organize constructive social welfare activities on their own. These results indicate that higher educational institutions can play a significant role in stimulating moral values and a vigorous sense of social responsibility among the young citizens of the nation. Clearly, they can create a better world through their energetic and enthusiastic interventions.

6. Problems Encountered and Resources Required The desire or the ability to help others is not uniformly present in all students. While the majority of the students are enthusiastic about

philanthropic efforts, some of them may lack motivation. Through our experiences we have realized that the task of motivating them is a possible one. Through meaningful conversations our teachers have been able to encourage these students to get involved in this initiative. At present the annual philanthropic event organized by our students is entirely funded by contributions from students, teachers and other members of the staff. We intend to broaden the scope of this endeavour by increasing the funds available to our student volunteers

Best Practice 2 Title of the Practice: Promoting Women Education: Initiative to Encourage Regular Girl Student Users of the College Library

Objectives of the Practice: Libraries have supported institutional initiatives in widening access, public engagement, academic entrepreneurship, lifelong learning and student well-being. They have become campus champions for open research and decolonising the curriculum. But to secure their future on campus they must switch from a transactional to a relational model of librarianship. In this regard, Gushkara Mahavidyalaya, affiliated to the university of Burdwan and established in 1965 in the semi-urban town Guskara, aims to foster ample access for the girl students to its central library keeping in mind the following issues: gender equality, empowerment of the girl student and the dissemination of a deeper awareness about the requirement of library work.

The Context: Girls belonging to economically underprivileged sections of society often lack access to quality education. In our college more than 50 of students are female. The number of female students is steadily increasing because of the availability of a number of schemes and scholarships such as Kanyasri Prakalpa initiated by Government of West Bengal. The college has arranged a special initiative to encourage girl student users of the library. The library of this college aims to provide gender sensitization ambience for all its students - female and male. The librarian as well as the college authority are aware of the various challenges during their library visit. That will motivate not only the girl students but also the entire student community across gender lines.

The Practice: In many parts of India, especially in rural areas, access to quality educational resources may be limited. Libraries in higher education institutions offer a wide range of books, journals, research papers, and digital resources that can significantly enhance a girl students knowledge base. Our college has a well-equipped library with more than 37 thousand books, access to e-journal and journals like Economic and Political Weekly, Current Science, Yojana, Socrates, Anustup, Journal of Contemporary Thought and so on which positively impacts a girl students academic performance. The resources and materials available in libraries enable them to excel in examinations, assignments, and projects. Each year one regular girl student is selected and actively encouraged by the central library of Gushkara Mahavidyalaya. She is identified on the basis of the frequency of her library visits. In near future we will introduce a scheme whereby the best girl student user will be given an award in recognition of her dedication to library work. Despite the positive impact of library work on a girl students academic journey, there are several constraints and limitations prevalent in the context of Indias higher education system. In some conservative communities, girls may face restrictions or bias against accessing libraries, particularly during certain hours. These cultural barriers can limit their engagement with library work and hinder their academic growth. India still faces gender disparities in access to education. Balancing library work with academic commitments, extracurricular activities, and household responsibilities can be challenging for some girl students, especially in rural areas where gender roles are more traditional.

Evidence of Success: Active encouragement from the library and college authorities instills a sense of confidence among the girl students who are selected for their dedication to library work. Library work encourages students to develop independent learning habits. As girls often face societal pressures and expectations, having a supportive environment like a library allows them to explore subjects of

interest, conduct research, and pursue self-directed studies without external interruptions. Libraries are essential hubs for research activities. Engaging in library work exposes girl students to research methodologies, information retrieval techniques, and critical thinking skills, which are essential for academic success and future careers. Problems Encountered and Resource Required: Because of problems related to transport it often becomes difficult to attract the students to the library after 3pm on a working day. They are in a hurry to go back home. The college is trying its best to encourage the students to visit the library frequently. We intend to enhance the number of girl student users by increasing the college funds intended for this purpose.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.gushkaramahavidyalaya.ac.in/images/uploads/7.2.1Best%20Practice_2016-17.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The students of Gushkara Mahavidyalaya are encouraged to participate in various sports activities and release their unexpressed energy to facilitate their overall development. This way the college helps students to lead a happier and brighter life as participating in sports activities increases mental alertness, self-esteem and confidence. The Department of Physical Education is actively engaged in training of students in Sports and games and has produced many players of district, university and national level. Students of the Department regularly participate in inter-college tournaments such as football, handball, basket ball, kho-kho, Kabaddi, cricket and athletics. The alumni of the Department are working in different positions in the field of sports and other prestigious professions. Activities and Achievements

1. Football : Students participated in inter-college tournament.
2. Athletics: One student stood second in Shot Put and Discuss throw.
3. Cricket: Students participated in inter-college tournament.
4. Hand Ball: Two students represented East Zone Hand ball Tournament.

Provide the weblink of the institution

[http://www.gushkaramahavidyalaya.ac.in/images/uploads/7.3.1%20Distinctiveness%20\(16-17\).pdf](http://www.gushkaramahavidyalaya.ac.in/images/uploads/7.3.1%20Distinctiveness%20(16-17).pdf)

8.Future Plans of Actions for Next Academic Year

? Keeping in mind the importance of sustainable energy, we intend to install an efficient solar energy panel. Through this system we may be able to fulfil our own energy requirements and also contribute to the requirements of the larger community. We envision an efficient system of wheeling to the grid ? To reduce our consumption of energy we will initiate large scale use of LED based electrical equipments in our college. This will make our college more energy efficient. This mechanism will reduce both pollution and expenditure efficiently. ? We will distribute a large number of laptops, printers and projectors to all our departments to make our academic processes ICT enabled. This will make the teaching learning procedure student-friendly. ? To make our campus more student-friendly, we intend to install a number of purified water dispensers cum cooler machines. This initiative will help to enhance the overall health aspect of the college community. ? We are planning to establish a study centre of Netaji Subhas Open University to make distance education available to the local community. This will be particularly beneficial for those who cannot avail the regular mode of education. ? We are planning to introduce Yoga Certificate Course as an effective mechanism for enhancing the mental and physical health of our students, staff and

the members of the local community. The absence of such facility in the local area is a problem that needs to be addressed. ? Another objective is to introduce Honours course in the Department of Economics. ? We intend to buy academic web portal from Prasar Bharati to enhance the accessibility of various internet facilities. ? We are planning to construct one washroom for students and one washroom for staff on the 2nd floor of our north block. This will make the campus convenient for large number of students. ? We intend to install one Green Generator to meet our energy requirements when electricity supply is disrupted. The Green Generator will reduce both sound and air pollution and will be an important addition to our effort to make our campus environment-friendly. ? Another objective is to further enrich the collection of books in our college library (both Day and Morning libraries) by adding a substantial number of books. ? Another objective is to broaden the scope of our academic activities by introducing the Post Graduate course in the Department of Bengali. ? We are planning to construct a new academic building that will accommodate some of our department including the planned PG department. ?